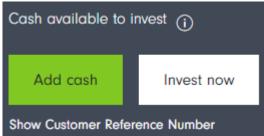


## How to add cash to your Fidelity account

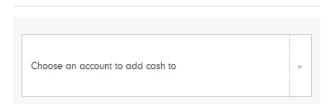
If you want to make a one-off contribution to your Fidelity account, you can add cash online, before buying into the investments you would like.

- 1. Go to www.fidelity.co.uk
- **2.** Click on 'Log in' at the top right corner of the page before following the log in process. To access a walkthrough for our log in process, visit the <u>how to log in guide</u>.
- 3. The first screen you'll see is the Account Summary page. From this screen, click on 'Add cash'



- 4. This will open the 'Add cash' panel on your screen.
- **5.** Click on 'Choose an account to add cash to' and a choice of accounts (if you have multiple accounts) will display along with the amount held within each account. Click on the account you wish to add cash into.

## Add cash



Please note, if you are adding cash to your SIPP and the payment is coming from you, the process outlined below should be followed. However, if the payment is coming from someone else or your employer, click on the relevant option and follow the process as shown on your device, whilst continuing to use this guide for your reference.

**6.** The current amount of cash available within your selected account will display along your remaining ISA allowance according to your Fidelity contributions for ISA account. Type in the amount of cash you wish to add in the 'Amount' input box.

7. Click on the dropdown under 'Source of this investment' and select the relevant category. Similarly, choose how your cash will be added into your account by selecting the relevant category under 'Payment method'. You can find more information on definitions and timescales for these fields by clicking on (i).



- 8. If paying by debit card or cheque, select if the payment is coming from you or someone else. If paying by bank transfer, you must take note of the reference number we provide, and then quote this when transferring the money to us. This payment will have to come from your own bank account which we will verify. Once completed, confirm the Declaration and select 'Next'.
- Please note, if you are paying by bank transfer, we will need to verify these as your personal account details since we do not currently accept third party transfers. The first step of this will be an automatic check which will usually be carried out on the same day. If there are any issues in verifying your account, we will get in touch with you.
  - **9.** Follow the process as explained for your chosen payment method. Once you have followed any instructions and reviewed the relevant information, click on 'Next'.
  - 10. You'll see a confirmation of your request to add cash. The time it takes for us to receive your cash can vary by the payment method selected as payments can be made immediately by debit card, but payments by bank transfer or cheque are not immediate. This is because, if cheque is selected, the cash will be applied on receipt of the cheque via post, and if bank transfer is selected, the transfer process will begin once all account details are verified.
- Please note, it can take a couple of days for this cash to settle within your account and be available to invest.
- Please note, once your cash has settled in your account, don't forget to invest it in any investments you would like to buy into. If you need helping finding the right investment, visit the how to search for investments guide, and to access a walkthrough for buying into investments, visit either the how to buy a fund guide, or the how to buy an exchange-traded instrument guide.



Having followed this guide, you should now have successfully completed this journey. If you use this guide and still require some additional help, visit our <u>Help and Support page</u>.

For more guides like this one, visit our <u>How-to Guide page</u> for a full list of out step-by-step walkthroughs.